

HWF Grant Request - \$10,000 to \$30,000

The Henderson-Wessendorff Foundation

The organization is seeking grant funds . . . *

Character Limit: 250

Amount requested from The Henderson-Wessendorff Foundation: *

Character Limit: 20

Anticipated time frame for use of grant funds: *

Character Limit: 100

Total project, program or operating cost: *

Character Limit: 20

Upload a detailed budget for the project, program, or organization. *

File Size Limit: 3 MB

Amount of funds received to date in support of the total cost of the project, program or operations: *

Character Limit: 20

List outstanding funding requests related to this project, program, or operations: *

Character Limit: 500

REQUEST CODING *

Options listed below are used for internal classification purposes and do not represent the Foundation's areas of focus for grants. Please visit www.hw-foundation.com for the Foundation's grant guidelines.

Target Population

Choose the best option.

Choices

- Abuse/Neglect Victims
- Developmentally Disabled
- Disaster Victims
- Economically Challenged
- General Population
- Health Conditions/Illnesses
- Homeless
- Mental Health
- Physically Challenged
- Substance Abuse Victims

Unemployed/Underemployed
Veterans
Other

Program Area*

Choose the best option.

Choices

Animals
Community Development
Education
Employment
Environment
Food, Agriculture & Nutrition
Government
Health & Wellness
Housing
Human Services
Legal
Public Safety
Recreation & Sports
Religion
Science & Technology
Social Science, Culture & Humanities
Other

Geographic Area*

Choose the best option.

Choices

Blanco Area
Fort Bend County
Greater Houston
Richmond
Richmond and Rosenberg
Rosenberg
Texas
Other

Funding Type*

Choose the best option.

Choices

Construction
Equipment
Land Acquisition
Operating Support
Program Development/Support
Research
Scholarships/Endowments

Other

Age Group*

Choose the best option.

Choices

Infants to Preschool (under 5 years)

Children & Youth (0-19 years)

K-12 (5-19 years)

Adolescents (13-19 years)

Adults

Senior Citizens

All Ages

REQUEST INFORMATION

Upload a one page cover letter on organization letterhead.*

This letter should be signed by the Executive Director and Board Chair, and include the following:

- Acknowledgment of the request and endorsement of it as a priority
- Specific amount of the request and purpose for use of funds
- Name, title, phone numbers and email address of the Executive Director
- Name, title, phone numbers and email address of the Board Chair
- Name, title, phone numbers and email address for the person with whom the Foundation is to communicate about this request

File Size Limit: 2 MB

Describe the issue/need to be addressed.*

Character Limit: 3000

Provide a brief history of the organization and program, including the year established.

Character Limit: 3000

Describe the plan for using grant funds.*

Include a timeline, if applicable, and the names of organizations helping to fulfill this plan.

Character Limit: 3000

How will you measure the progress, and what short and long-term results do you expect to achieve?

Character Limit: 2000

ORGANIZATION AND BOARD INFORMATION

Mission Statement*

Character Limit: 300

Describe upcoming leadership changes or changes which occurred during the past two years.*

Character Limit: 1000

Upload a list of the organization's current board members.*

Include their company and community affiliations, and number of years served.

File Size Limit: 2 MB

INTERNAL REVENUE STATUS

List all names the organization has operated under since inception.*

Character Limit: 500

Explain any changes in the exempt status or purpose of the organization since inception.*

Character Limit: 1000

FINANCIAL INFORMATION

Fiscal Year End Date*

Character Limit: 10

Upload the organization's most recent, board approved, budget.*

File Size Limit: 2 MB

Upload the organization's recent audited financial statements for the previous fiscal year.*

If statements are not audited, an internally prepared statement of financial position and balance sheet marked unaudited is acceptable.

File Size Limit: 4 MB

Does the organization file an IRS Form 990?*

If so, the Form 990 will be reviewed through online sources and you will be contacted if additional information is needed.

Choices

Yes

No

ADDITIONAL DOCUMENTATION

Upload additional documents important to this request. (optional)

File Size Limit: 3 MB

Upload additional documents important to this request. (optional)

File Size Limit: 3 MB

Upload additional documents important to this request. (optional)

File Size Limit: 2 MB