

\$10,000 to \$30,000

The Henderson-Wessendorff Foundation

REQUEST INFORMATION

You may find answers to Frequently Asked Questions on our Grants web page at <https://hw-foundation.com/grants/>.

Project name:*

Character Limit: 250

Proposed purpose:*

Character Limit: 250

Amount requested:*

Character Limit: 20

Total project, program or operating cost:*

Character Limit: 20

Amount of funds received to date in support of the total cost of the project, program or operations:*

Character Limit: 20

List outstanding funding requests related to this project, program, or operations:*

Character Limit: 500

Upload a detailed budget for the amount requested.*

If requesting operating support, upload the organization's budget.

File Size Limit: 6 MB

When do you plan to use these grant funds?*

Character Limit: 100

What needs have been identified, and how will the requested funds be used to address these needs?*

Include geographic area and numbers to be served.

Character Limit: 4000

REQUEST CODING*

Options listed below are used for internal classification purposes and do not represent the Foundation's areas of focus for grants. Please visit www.hw-foundation.com for the Foundation's grant guidelines.

Target Population

Choose the best option.

Choices

Abuse/Neglect Victims
Behavioral/Mental Health
Disaster Victims
Economically Challenged
General Population
Homeless
Intellectually/Developmentally Disabled
Physical Health Conditions/Illnesses
Physically Disabled
Substance Abuse Victims
Unemployed/Underemployed
Veterans
Other

Program Area*

Choose the best option.

Choices

Animals
Community Development
Education
Employment
Environment
Food, Agriculture & Nutrition
Government
Health & Wellness
Housing
Human Services
Legal
Public Benefit
Public Safety
Recreation & Sports
Religion
Science & Technology
Social Science, Culture & Humanities
Other

Geographic Area*

Choose the best option.

Choices

- Blanco Area
- Fort Bend County
- Greater Houston
- Richmond
- Richmond and Rosenberg
- Rosenberg
- Texas
- Other

Funding Type*

Choose the best option.

Choices

- Construction
- Equipment
- Land Acquisition
- Operating Support
- Program Development/Support
- Research
- Scholarships/Endowments
- Other

Age Group*

Choose the best option.

Choices

- Infants to Preschool (under 5 years)
- Children & Youth (0-19 years)
- K-12 (5-19 years)
- Adolescents (13-19 years)
- Adults
- Senior Citizens
- All Ages

ORGANIZATION AND BOARD INFORMATION

Mission statement:*

Character Limit: 300

If New Applicant, provide a brief history of the organization and program.*

Include geographic area, numbers to be served, and the year established. If previous grantee, type NA.

Character Limit: 3000

Upload a list of the organization's current board members.*

Include their company and community affiliations, and number of years served.

File Size Limit: 2 MB

Describe upcoming leadership changes or changes which occurred during the past two years.*

Character Limit: 1000

Upload a one page cover letter on organization letterhead.*

This letter should be signed by the Executive Director and Board Chair, and include the following:

- Specific amount of the request and purpose for use of funds
- Name, title, phone numbers and email address of the Executive Director
- Name, title, phone numbers and email address of the Board Chair
- Name, title, phone numbers and email address for the person with whom the Foundation is to communicate about this request
- Name, title, phone numbers and email address for the person who is authorized to execute an electronic Grant Agreement, if a grant is approved

File Size Limit: 2 MB

FINANCIAL INFORMATION

Fiscal year end date:*

Character Limit: 10

Upload the organization's current, board approved, budget.*

File Size Limit: 6 MB

Upload the organization's financial statements for the previous fiscal year.*

If statements are not audited, an internally prepared statement of financial position and balance sheet marked unaudited is acceptable.

File Size Limit: 6 MB

Does the organization file an IRS Form 990?*

If so, the Form 990 will be reviewed through online sources and you will be contacted if additional information is needed.

Choices

Yes

No

FEEDBACK

What feedback would you give to the Foundation about our grantmaking process or system?

Responses to this question will not affect future grant decisions for your organization. We truly wish to improve and streamline our process where possible.

Character Limit: 10000

Clicking submit will notify the Grants Officer of your request. Please do not send an additional email. The Grants Officer will begin the review process and will contact you within the next one to two months.

ADDITIONAL DOCUMENTATION

Upload additional documents important to this request. (optional)

File Size Limit: 6 MB

Upload additional documents important to this request. (optional)

File Size Limit: 6 MB

Upload additional documents important to this request. (optional)

File Size Limit: 6 MB

Application - HWF Staff Notes

Character Limit: 10000

Board meeting date for consideration:

Enter 7/12/1972 if not going to the Board

Character Limit: 10

INTERNAL NOT USED

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Target Population

Choose the best option.

Choices

Abuse/Neglect Victims

Developmentally Disabled
 Disaster Victims
 Economically Challenged
 General Population
 Health Conditions/Illnesses
 Homeless
 Mental Health
 Physically Challenged
 Substance Abuse Victims
 Unemployed/Underemployed
 Veterans
 Other

Describe the plan for using grant funds.

Include a timeline, if applicable, and the names of organizations helping to fulfill this plan.

Character Limit: 3000

Explain any changes in the exempt status or purpose of the organization since inception.

Character Limit: 1000

List all names the organization has operated under since inception:

Character Limit: 500

NOT USING Action taken by grant staff, if any, regarding the feedback given above:

Character Limit: 1000

Internal Not Used EXECUTIVE DIRECTOR ACKNOWLEDGMENT

If you **are** the Executive Director, skip to the *Organization and Board Information* section.

If you **are not** the Executive Director, enter the email address of the Executive Director, copy the text below, click *Compose Email*, and paste this text in the Body of the email with the subject line *Action Required*.

Body Text to Copy: Please look for a separate email with instructions to acknowledge the request to The Henderson-Wessendorff Foundation.

Character Limit: 254

Your organization is requesting a grant from The Henderson-Wessendorff Foundation. To acknowledge this request, enter the requested amount and proposed use of funds.

 **Requested Amount:**

Character Limit: 20

 **Proposed Use of Funds:**

Character Limit: 250

 **Authorized Individual**

If the request is approved, an Authorized Individual will need to be a user in our online grants system to electronically sign grant agreements. If the Authorized Individual is not already an established user, we will create their user account and send log on instructions to their email address.

Are you authorized to execute a grant agreement on behalf of your organization?

Choices

Yes

No



If you are not, type the name, title, phone number, and email address of the individual who is authorized to execute a grant agreement.

Character Limit: 500

 **Your Signature**

First and Last Name:

Character Limit: 50



Your Title:

Character Limit: 50



Your Email Address:

Character Limit: 254



Date:

Character Limit: 10